



Regular Office Hours 7

days per week, 0900-1700

Pacific Time (PT)

Hours of Service for Entrance and Clearance

Inspection services for the entrance/ arrival of aircraft at Norman Y. Mineta San Jose International Airport are available 7 days per week, 0900-1800 (wheels down) in accordance with the port's permission to land procedures.

Commercial aircraft operators departing the U.S. must obtain an outbound clearance by contacting CBP directly.

Contact Information

(408) 291-7388 CBP San Jose International Airport Office
KSJC_GAP@CBP.DHS.GOV

Permission to Land Procedures

Pilots must secure permission to land by contacting CBP at least 24 hours prior to arrival time at KSJC. Email or fax request is preferred. CBP will email or fax back permission to land.

Permission to land is granted with a tolerance of (+/-) 30 minutes. If your ETA deviates outside these parameters, previously granted permission(s) are invalid and you must contact the CBP port to re-secure permission to land.

Inspection Process

- Aircraft should park at the FBO.
- CBP Officers will meet the aircraft on the the ramp to begin inspection.
- All crew and passengers will be processed plane-side.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration and user fee decal (if appropriate).
- There is a USDA compliance agreement in place at this airport for the collection of regulated waste / garbage. These items will be handled by the FBO.

Special Procedures/Miscellaneous

- Pilots must update CBP SJC with updated arrival times, changes to the flight or cancellations.
- Advise CBP if transporting live animals, weapons, hunting trophies, or commercial imports.
- CBP SJC will make every available effort to meet your aircraft plane-side in a timely manner. However, operations at the main international terminal take precedence over private /charter aircraft clearances.
- Should CBP Officers be delayed in the arrival at the FBO for these reasons, the aircraft commander shall hold the aircraft, and any merchandise or baggage on the aircraft for inspection. Passengers and crew members shall be kept in a separate place until Customs officers authorize their departure per 19 CFR 122.36.

NOTE: For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information Document or contact GAsupport@cbp.dhs.gov